

*The Human Services Commission approved these minutes on September 5, 2018*

CITY OF BELLEVUE  
HUMAN SERVICES COMMISSION  
MINUTES

July 17, 2018  
6:00 p.m.

Bellevue City Hall  
City Council Conference Room 1E-113

COMMISSIONERS PRESENT: Chairperson Mercer, Commissioners Kline, Ma, McEachran, Oxrieder, Perelman, Piper

COMMISSIONERS ABSENT: None

STAFF PRESENT: Alex O'Reilly, Dee Dee Catalano, Christy Stangland, Toni Esparza, Department of Parks and Community Services

GUEST SPEAKERS: None

RECORDING SECRETARY: Gerry Lindsay

1. CALL TO ORDER

The meeting was called to order at 6:04 p.m. by Chair Mercer who presided.

2. ROLL CALL

Upon the call of the roll, all Commissioners were present with the exception of Commissioner Perelman, who arrived at 6:09 p.m.

3. APPROVAL OF MINUTES

A. June 19, 2018

A motion to approve the minutes as submitted was made by Commissioner McEachran. The motion was seconded by Commissioner Piper and the motion carried unanimously.

B. June 26, 2018

A motion to approve the minutes as submitted was made by Commissioner Kline. The motion was seconded by Commissioner Ma and the motion carried unanimously.

#### 4. PETITIONS AND COMMUNICATIONS

Mr. Nathan Higgins with AtWork!, 1935 152nd Place, said he was present to follow the Commission's funding deliberations.

Ms. Lalita Uppala, 5709 143rd Place SE, spoke as Director of the Community Program for India Association of Western Washington. She thanked the city, its staff and volunteers for having recommended to fund the organization. The funding makes the organization stand a little taller among its peers. The work the agency is doing is structured, credible and recognized, and more importantly is serving existing needs in the community that are consistently increasing. The part-time resource coordinator will help to make resource referral services for seniors, women and youth from the North Bellevue Community Center, which is a hub of activity on Thursdays. Many who visit on Thursdays come back other days of the week as a result of the organization's bridging activities. Quarterly legal services are provided at the North Bellevue Community Center; ORCA comes in every other month to provide transportation advice; and vocational mentoring to women if offered, including to women of arranged marriages who because of their legal status in the country may need to find employment in the event of a divorce. The organization also provides cultural navigation services through a small grant from the city of Redmond.

#### 5. STAFF AND COMMISSION REPORTS

Commissioner McEachran said it was fascinating to talk recently with former and returning intern Meghan Farwell who is now working on her PhD in social welfare.

Commissioner McEachran said Eastside Pathways recently held conversations with some of their Latino clients on matters of human services. The feedback they received in regard to housing was fascinating. Much of what is highlighted in the Needs Update was affirmed in the talks.

Commissioner McEachran noted that the City Council on July 16 voted 4-3 to approve Ordinance No. 6419 addressing the issue of a homeless shelter.

Human Services Manager Alex O'Reilly reported that she had recently forwarded to the Commissioners an invitation from the City Clerk's Office about a training session on Roberts Rules of Order. She urged the Commissioners to participate, noting that the Transportation Commission and the Planning Commission have issued a challenge to the Human Services Commission to have 100 percent participation in the training exercise.

## 6. DISCUSSION

### A. Finalize Preliminary 2019-2020 Human Services Funding Recommendations

Ms. Catalano noted that the public hearing on the recommendations is scheduled for September 5. She said the task before the Commission was to finalize its funding recommendations, including the rationale for those decisions. With regard to CDBG funding, she said the estimated budget of \$150,750 will probably change and suggested that the still unallocated amount of \$6,879 should be held aside for the time being given that it is not enough money to fund another program given the associated administrative burdens for the city and the agency. When the Commission votes on a contingency plan in September, there will be a full discussion of what to do in the event of more or less CDBG funds.

Chair Mercer noted that the Commission had previously talked about finding a program to be funded with CDBG money. She asked if staff had identified any candidates. Ms. Catalano said they did not have a specific program in mind, adding that it would have to be something that is not currently funded with general fund dollars, and would have to be a program operated by an agency large enough to handle the CDBG administrative requirements. The Commission's preliminary recommendation could be adjusted to free up more funding to be distributed somewhere else.

Chair Mercer said an organization such as Hopelink would have the capability of handling the associated administrative duties. Ms. Catalano said the Commission could elect to give that agency more, provided the bump up is enough to justify the extra work, which could be something on the order of \$20,000. The caveat is that in the future Hopelink or the chosen agency would have to continue to be funded at the general fund level, unless a year goes by without funding them with CDBG dollars.

Commissioner McEachran said he took the opportunity to review the funding criteria focus areas. He urged the Commission to be bold and collaborative in making any significant changes. Bold statements made to the Council about the need for funding will need to be tied to the Council priorities so it can be shown the Commission and the Council are on the same page.

Ms. O'Reilly commented that there had been numerous factors to keep in mind while reviewing every application. She noted that there had been good conversation and points made by the Commissioners about looking at the applications with an equity lens. In looking at the list one more time, the question the Commission should keep in mind is how diverse communities are being served.

With regard to the third column, potential additional funding, Ms. O'Reilly stressed that the numbers in it will be used to inform the Council in regard to what the Commission would have funded had additional funds been made available. The

column will not constitute an official additional ask. Two years ago, programs addressing homelessness were part of the Council's priority and the list of programs that would have been funded with additional dollars were put into the form of a budget request. The option of putting a request into a budget request is not available for the current funding cycle. The additional \$150,000 received during the last funding cycle ultimately came from the Parks Department budget and is something that will continue going forward.

Beginning with the first goal area, Commissioner Perelman pointed out that while the discussion to fund application 19, Hopelink Financial Assistance Resiliency program, had included consideration of moving the funds from application 1, Attain Housing, in the amount of \$8230, to application 19, no final decision had been made. She pointed out, however, that the Attain funds were in fact reflected both in the recommendation for application 1 and application 19.

Chair Mercer pointed out that for application 5, Community Homes – Home Readiness Workshops, the recommendation was to fully fund the ask at \$5000 and to include \$5000 in the third column. Commissioner Perelman noted that the application only seeks \$5000. She proposed not funding the application and including the full \$5000 in the third column.

Commissioner Ma said he was not aware of another similar program for persons with disabilities that is being funded by the city. Commissioner Perelman said HERO House, application 69, offers a similar program, and added that it could use the \$5000. Chair Mercer commented that application 5 involves a workshop, which is different and which has a broader impact.

Chair Mercer said the previous conversation about application 1 centered on the fact that the program is in Kirkland and does not represent a huge increase in the number of Bellevue residents served, and that more impact could be achieved by funding application 19.

Commissioner Ma commented that while Hopelink serves more Bellevue residents, clients must still visit different organizations to be able to get enough financial assistance. He asked if that process would be harmed by not funding Attain Housing. Chair Mercer said Attain Housing focuses in a somewhat different area. The Commission previously discussed how many financial services programs are out there and came down on the side of being good stewards by not funding all of them and thus reducing funds that go to addressing overhead rather than actual assistance.

Commissioner Kline said the points made by Commissioner Ma were well taken. She suggested, however, that until such time as there is a coordinated entry system for financial assistance, it will be better to fund the agencies people know to go to.

Commissioner Perelman allowed that the Attain Housing application indicated that the program is growing by 20 to 25 percent annually. While the numbers do not align with that projection, it is clear that their program in 2017 served only 27 Bellevue residents. If funded at their full request, the number of Bellevue residents served with Bellevue dollars would only be 22. The actual number of Bellevue clients served in 2017 by Hopelink's Financial Assistance program was 217, of which the city funded only 63. Attain Housing partners with Hopelink so it can be concluded that clients will ultimately receive the assistance they need even if Attain Housing is not funded.

Reading from the Attain Housing application, Commissioner Ma noted that the way they make allocation decisions is different from the approach used by Hopelink. Because the organization is small, it is more accessible and flexible. He said while that may not be true in actual practices, it could be that the agency is able to help people in different ways from how Hopelink provides help.

There was consensus not to fund application 1, Attain Housing.

With regard to not funding application 5, the Community Homes Workshop program, in favor of giving the \$5000 to HERO House, application 69, Chair Mercer pointed out the end result would be moving funds out of Goal 1 and into Goal 4.

Commissioner Kline stated that the removal of the \$8230 from Attain Housing means giving additional money to HERO House will not mean having to take the money away from Community Homes.

Commissioner Ma said the need is huge and as such funding should not be taken away from the Community Homes program. There is no other program in Goal 1 that is serving the same clientele. Chair Mercer said she shared that opinion.

Commissioner Piper said in principle the Commission had been talking about trying to equalize the allocations across the goals. He added, however, that he agreed with argument made by Commissioner Ma.

Commissioner Perelman said the workshops are not currently funded by any of the cities, and the application appears to suggest the workshops will cost \$87,000. For the training workshop classes that are 60 minutes long, the application estimates that 48 Bellevue residents will benefit out of the 783 persons projected to attend the workshops. She said the cause is good and other cities may rally around it, but it would be good to step back and let the agency show that it can grow to the degree indicated between their 2017 numbers and what they are aspiring to do.

Commissioner Ma said providing services for people with disabilities is very expensive, particularly in the area of housing. He noted that there are no other similar programs out there for people with disabilities. The program may not serve all that many people, the population should not be ignored.

Commissioner Kline allowed that the workshops hit two of the Commission's funding strategies, which led her to think the application should be funded, but said her concern was that it was a bit too early. She added that she did not like funding agencies at the \$5000 level because of the associated administrative overhead.

Chair Mercer said the argument that the program should be given time to prove itself was appealing.

Commissioner McEachran pointed out that in the previous cycle the question was asked how fast the provision of services could be accelerated. He said the agency had not come forward in a convincing way.

There was agreement to retain funding for application 5, Community Homes, at \$5000.

Chair Mercer pointed out that the Commission had previously put \$16,000 in the third column for application 11, Congregations for the Homeless Up and On Housing, and that the Commission had previously marked both application 7, Congregations for the Homeless Day Center, and application 10, Congregations for the Homeless Outreach, as potential places for more funding toward the respective asks. Additional funding in the amount of the ask for application 34, St. Vincent de Paul St. Madeleine Sophie, was also previously jotted down by the Commission.

Commissioner Perelman stated that Congregations for the Homeless currently receives a significant portion of the funds available for allocation. The fact that the Commission has chosen to continue funding the programs the agency has proposed in the past and giving them COLA increases sends a healthy message to the agency. She proposed removing the third column amount for Up and On Housing and to not consider additional funding for any of the Congregations for the Homeless applications.

Commissioner McEachran said the organization is one that has matured over past funding cycles and is now seeking huge funding increases. He said he agreed with Commissioner Perelman.

Commissioner Perelman suggested the organization has possibly become over reliant on funding from Bellevue. Chair Mercer pointed out that the Commission had recommended more than a COLA increase for several of the applications from the agency.

Commissioner Ma said he would still like to see money in the additional funding column for Up and On Housing. He agreed that even though the agency is effective in providing for the homeless, it should not be Bellevue's responsibility to provide most of the funding. Up and On Housing is a new program that shows pretty good success at keeping people out of homelessness. He agreed with the conclusion

reached not to fund the application with general fund dollars, but said he wanted to retain the \$16,000 in the third column.

Commissioner Perelman disagreed and pointed out that the program at the requested amount would only fund two people.

Commissioner McEachran said he was confident the organization would find a way to fund the program.

There was agreement not to fund the Up and On Housing application, and to not include additional dollars in the third column.

Commissioner Ma said the answers to the Commission's questions about Sound Generations Meals on Wheels, application 33, sounded very positive. He said he would consider increasing the allocation either to flat or with a COLA increase.

Commissioner Oxrieder said the question about needing to serve more Bellevue residents continued to be troubling to her. Commissioner Perelman agreed and pointed out that the preliminary recommendation was not to defund the program, rather to send a message about the need to do a better job of reaching out to and serving the Bellevue community. Chair Mercer agreed but said she would remove from the comments the statement about the social component.

Ms. Catalano said the fact that needs among the senior population in Bellevue are increasing does not mesh with decreasing the allocation for the program, which serves senior citizens primarily. Commissioner Piper said the proposed decrease of only about \$2000 was not significant. He said he would support communicating the message of needing to reach out more to the Bellevue community by keeping the funding flat. Commissioner Ma said he would support flat funding.

Commissioner Kline pointed out that the program has a disproportionate reliance on Bellevue funding versus other cities.

Ms. O'Reilly said if the funding is kept flat, it could still be stated in the rationale that the Commission wants to see more outreach to the Bellevue community to increase the number of Bellevue residents served given the knowledge that there are more seniors in the community who could benefit from the program.

Commissioner Perelman pointed out that the program serves 24,000 meals in Federal Way and only 7000 in Bellevue. Both cities are being asked for the same amount of money. Additionally, the application indicates the Bellevue dollars will only serve 12 people.

Commissioner Kline said the rationale should state that Bellevue would like to see a more ask from the other cities. Chair Mercer agreed and added that when the

applications are sent out and the agencies are instructed to ask for what they need, it should be clarified that they should ask all cities for what they need.

Commissioner Perelman said she would like a representative of the agency to come to the Commission to talk about the kind of collaboration they should be engaged in in Bellevue. The numbers in the application cannot be interpreted as indicating they are working with other agencies and the faith community in any meaningful way. She said she would like to see application 43, Chinese Information and Service Center Eastside Russian Senior Program funded. Commissioner Kline agreed that would hit the equity lens and fill an existing gap.

There was consensus to fund application 33, Meals on Wheels, at \$15,000.

The Commissioners addressed the rationale for the applications not funded. For application 6, Community Homes Community based housing for people with intellectual and developmental disabilities, the Commissioners concluded the program serves too few Bellevue residents and that the Bellevue dollars would not have enough of an impact.

With regard to application 13, DASH Affordable Senior Housing Assistance at Evergreen Court, the Commissioners indicated there is not a consistent number of low-income Bellevue residents served, and that it was not clear what benefit would be gained from the additional funding given that the funds are intended for something the program is already doing. Additionally, only a portion of their housing units is available for low-income residents.

With regard to application 24, MAPS-MCRC Housing, the Commissioners indicated that only one Bellevue residents would be served, and that the program is not well established yet.

The rationale for application 25, Margie Williams Helping Hands Food Bank, was that the program primarily serves Renton residents, and that Form 990 had not been submitted.

For application 34, St. Vincent de Paul St. Madeleine Sophie, there was agreement the extra funding would not be powerful enough of an argument. The program operates only in one zip code and it would be more effective to fund the other financial aid programs already funded by the city.

Ms. O'Reilly noted that the program was funded six years ago with extra funding allocated by the Council because of the recession.

There was agreement to remove all text except for "COLA" in the explanation column for application 10, Congregations for the Homeless Outreach, and application 22, LifeWire, Housing Stability program. There was also agreement to allocate an even \$40,000 to application 19, Hopelink Financial Assistance program.



Turning to the Goal 2 applications, Commissioner Oxrieder suggested the potential additional funding earmarked for applications 42, Chinese Information and Service Center, Eastside Cultural Navigator and application 43 Eastside Russian Senior program, and application 47, India Association of Western Washington Cultural Navigator, could be the exact types of programs the Council may want to address with additional funding.

Chair Mercer said she wanted to put the \$8238 into application 43. Commissioner Perelman agreed. There was consensus to do that but to round down the number to \$8000.

Commissioner Oxrieder said that move reduced the proposed additional funding to just over \$26,000 and suggested the Council would surely be willing to consider adding that much.

Ms. O'Reilly reminded the Commissioners that all Commission materials will be forwarded to the Council liaison Councilmember Robinson, including the Commission's preliminary funding recommendations. Additionally, an email will be sent to her highlighting the additional funding column earmarked by the Commission. The email will not constitute a specific ask of the Council, it will serve only as information for Councilmember Robinson to use as she sees fit.

Commissioner McEachran pointed out that the Council's initiatives in regard to achieving human potential generally lend themselves to goal area 5.

Commissioner Perelman noted that application 93, IKRON Employment Services, is a new program. Traditionally the Commission has shied away from fully funding new programs. She suggested lowering the allocation for the program to \$10,000 and giving the balance, rounded up to \$10,000, to application 47, India Association of Western Washington Cultural Navigator, and eliminating the potential additional funding from the third column.

Commissioner Ma said he could support that except he said he would want to ask for additional funding for both application 47 and application 93.

Chair Mercer said the proposal would substantially increase the India Association of Western Washington allocation over the previous funding cycle. She said it would be better to reduce the IKRON amount to \$10,000 but increase the allocation to India Association of Western Washington by only \$5000. Commissioner Perelman pointed out that the issue with India Association of Western Washington is that the navigator is working only part time, and the previous conversation focused on whether or not an increase of only \$5000 would really make a difference. Chair Mercer said she could support increasing India Association of Western Washington by \$8000, particularly in light of the Commission wanting to revisit the HERO House application and the Goal

5 applications generally. She also recommended giving the IKRON application \$8000.

Chair Mercer pointed out that application 43, Chinese Information and Service Center, Eastside Russian Senior program, is a new program. In the interest of giving new programs \$10,000, the Senior program should be allocated that amount.

Commissioner Perelman said she could support giving \$9000 to application 43 and application 47. Commissioner Kline said she would support not taking so much away from application 93, IKRON, which is in the right goal area.

Chair Mercer proposed giving \$8000 to application 43, Chinese Information and Service Center Eastside Russian Senior program, and \$8000 to application 47, India Association of Western Washington Cultural Navigator. Commissioner Piper said he could support that approach. Commissioner Ma offered his support as well but said he still wanted to adequately fund application 93, IKRON.

Commissioner Perelman said one way to free up funds for IKRON would be to reduce the allocation to application 67, HealthPoint Dental, by \$2000 or \$3000. Chair Mercer said she could get behind that but suggested taking the higher amount of \$3000.

There was agreement to reduce the allocation to application 67, HealthPoint dental, to \$37,000 and earmarking an additional \$3814 for application 93, IKRON.

There was agreement not to include anything in the third column potential additional funding for applications 42, Chinese Information and Service Center Cultural Navigator, application 43, Chinese Information and Service Center Eastside Russian Senior program, and application 47, India Association of Western Washington Cultural Navigator.

With regard to application 36, Alpha Supported Living Services, the Commission said the rationale for not funding it was because the focus on nutrition and preventive healthcare would be less impactful compared to other organizations providing similar services. Additionally, the program is new and other new programs in the same goal area will be funded instead.

The rationale for not funding application 39, Athletes for Kids, was that there are other mentor programs funded through Youth Eastside Services. Additionally, the program has not served many Bellevue residents during the last two funding cycles.

The rationale for funding application 43, Chinese Information and Service Center Eastside Russian Senior program, was that the program fills a gap with its focus on seniors and cultural diversity.

With regard to application 49, Issaquah School Foundation, the rationale given by the Commissioners for not funding it was that the program does not serve enough Bellevue residents.

With respect to application 51, MAPS Information and Referral, the Commissioners discussed the need to make funding contingent on having a third party certify their financials, and submittal of their 2017 Form 990, prior to the September 5 public hearing.

Commissioner Piper said he had real concerns about the sophistication of their financials.

Chair Mercer said one approach would be to inform the agency that while the Commission likes their program and their approach, there are things that need to be cleaned up, making funding during the current funding cycle questionable. She said there is a clear will on the part of the Commission to fund the organization, and suggested that in order to be consistent with the way the Commission has chosen to fund other new programs, an allocation of \$8000 would be appropriate.

Commissioner Kline questioned consistency in terms of allocating \$8000 to new programs, adding that she would prefer to see consistency in regard to a percentage of the ask. Commissioner Ma concurred and said equity is not necessarily about giving the same number across the board. He said he would keep the application funded at \$10,000 and make it contingent on getting the financials as discussed prior to the public hearing date.

Commissioner Kline pointed out that even if the agency gets its Form 990 done and submitted, that will not resolve the issue of accrual versus cash accounting. She said she really wanted to fund the organization but wished there were no financial issues in the way.

Commissioner Piper noted that the Commission has chosen to not fund other organizations on the argument that they are not quite ready yet. The same argument could be made of MAPS.

Commissioner Ma allowed that he had been pushing funding for the application, but said after hearing the arguments he was convinced not funding it would be the right thing to do for the concerns cited.

There was consensus not to fund application 51, MAPS Information and Referral, and to convey to the organization that while the Commission wanted to fund the program, the financial concerns proved to be the determining factor.

Commissioner Perelman said she would support asking the agency to come back in about nine months and present evidence that they have addressed the financial

concerns. She said the agency should be informed that the Commission stood ready to help them build their capacity in being able to demonstrate fiscal stewardship.

There was agreement that the organization had not met the requirement to submit an audit or review of their financial statements, or an explanation for why not. There also was agreement to list as rationale for not funding the application was that the organization needs to strengthen its financial systems.

With regard to the Goal 3 applications, Commissioner Perelman called attention application 57, Crisis Clink Teen Link, and pointed out that the program lost funding when King County chose not to fund it. That is the reason behind the increase in their ask. She suggested increasing the allocation for the application to \$10,000 or \$11,000 and giving the balance of the funds freed by not funding MAPS to HERO House, application 69.

Commissioner Piper said he liked the idea of adding funds to Crisis Clinic.

Commissioner McEachran stated that he would not participate in any vote regarding funding application 85, Bellevue College Preparing for Work, given his wife's association with the college. He did invite the Commission to look carefully at the request, noting that the city has funded the program at the full mark since 1999. Their client numbers are not significantly increased, but they are in fact capped by the institution. The program fits with one of the Council priorities. He said he would fully fund the application.

Chair Mercer noted that it would take an additional \$4762 to bring application 93, IKRON, up to the level previously suggested by Commissioner Ma.

Commissioner Perelman said she could support increasing the allocation for Bellevue College Preparing for Work, but not beyond \$70,000.

Commissioner Piper proposed putting \$5000 toward the Crisis Clinic and \$5000 into the Preparing for Work applications. He said he was less concerned about the IKRON application.

Commissioner McEachran said he was okay with not increasing the allocation to the Crisis Clinic, HERO House and IKRON applications.

Commissioner Oxrieder agreed with not increasing the allocation for the HERO House and IKRON applications but said she would favor increasing the allocation for Crisis Clinic by \$3000 and giving the balance to Preparing for Work.

Commissioner Ma said he did favor increasing the HERO House allocation and would agree to give an additional \$5000 to Crisis Clinic, \$2500 to IKRON, and \$2500 to Preparing for Work.

Commissioner Kline said she would prefer to see Crisis Clinic increased to an even \$10,000, increasing IKRON to an even \$15,000, and putting the balance into Preparing for Work.

Chair Mercer recommended giving an additional \$3000 to Crisis Clinic and \$3500 each to Preparing for Work and IKRON.

After additional discussion, there was consensus to allocate \$15,000 to application 93, IKRON, \$13,000 to application 64, Crisis Clinic, and adding \$5357 to application 85, Preparing for Work.

Chair Mercer pointed out that the potential additional funding column had been zeroed out except for application 74, NAMI In the Schools. She noted the Commission had previously discussed the fact that the program is very ambitious and the numbers are largely aspirational. She said she would like to see the program in action before funding it.

Commissioner Perelman pointed out that in fact the program is not new and was previously included in one overall application. Ms. O'Reilly explained that the agency had previously been asked to break out how much of the funding from their single award was going to the schools program. The response was that in 2018 the agency expected to spend \$8475 of the \$13,984 award in support of the school program, with the balance going to their individual and family support program. With the two programs broken out into two separate applications, funds awarded to one program will not be able to be used for the other program.

Ms. Stangland said the reality is that agencies use fundraising dollars to fill in gaps in their budgets. Ms. O'Reilly added that the agency intends to use funds from their schools application to fund a full-time position to help coordinate and manage the program. She added that the agency is working to submit its 2017 Form 990 and is also working to secure an official audit, which they need for their certification with the national NAMI organization.

Commissioner Perelman said she would support splitting the \$14,424 preliminarily allocated to application 73 with application 74.

Chair Mercer recommended putting \$5000 in the schools program and the balance in the individual and family support program. There was agreement to do so.

The rationale given for not funding application 63, Bridge Disability Ministries, was that the program does not fall into a focus area.

For application 67, HealthPoint dental, the rationale was that dollars were moved to another organization in the same category that impacted more Bellevue residents. The rationale for application 68, HealthPoint Medical, was reduced to simply indicate the Bellevue ask is disproportionate to the number of residents served. For

application 72, International Community Health Services Medical the rationale was that the agency budget shows a surplus, and the impact for Bellevue residents is limited. For both application 75, Northshore Senior Center, and application 76, Old Friends Club, the rationale was that the programs serve few Bellevue residents, and that the Old Friends Club is not currently operating in Bellevue. For application 79, Washington Autism Alliance and Advocacy, and application 80, Washington Poison Center, the rationale was that the programs are new and the Commission chose to fund other asks.

With regard to application 91, Hopelink Adult Education, and application 92, Hopelink Employment, there was agreement to initiate an offline conversation about the fact that the agency's fundraising was reduced substantially.

A motion to approve the Commission's preliminary funding recommendations was made by Commissioner McEachran. The motion was seconded by Commissioner Kline and the motion carried unanimously.

#### B. Finalize Preliminary 2019 CDBG Funding Recommendations

Ms. Catalano explained that even though the Land Use Code amendment has been voted on by the Council, Imagine Housing will need to have a site before funding can be allocated to them. Once a site is identified, the application can be reactivated. The same is true of the LifeWire application. If LifeWire cannot find a site, another project will need to be found for the funds.

A motion to approve the 2019 CDBG funding recommendations as presented by staff was made by Commissioner Ma. The motion was seconded by Commissioner McEachran and the motion carried unanimously.

#### 7. OLD BUSINESS

Ms. O'Reilly pointed out that Ms. Stangland would be on family leave until the middle of October.

#### 8. NEW BUSINESS

Ms. O'Reilly said she would inform the Commission as soon as there is a confirmed date for going to the Council with the funding recommendations.

Ms. O'Reilly reminded the Commissioners that the public hearing was scheduled for Wednesday, September 5.

#### 9. PETITIONS AND COMMUNICATIONS – None

10. ADJOURNMENT

A motion to adjourn was made by Commissioner McEachran. The motion was seconded by Commissioner Piper and the motion carried unanimously.

Chair Mercer adjourned the meeting at 9:15 p.m.

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Secretary to the Human Services Commission

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Date

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Chairperson of the Human Services Commission

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Date