



## TRAFFIC CONTROL PLAN GUIDELINES

TCP's submitted with applications for any Right of Way Use Permit shall be **prepared by a certified Traffic Control Supervisor (TCS), certified Traffic Control Design Specialist or licensed Professional Traffic Operations Engineer**, using traffic control software (or other software modified to clearly show all aspects of the traffic control zone – see below). The certified party shall stamp or affix their name, current certification number, expiration date and contact information on the plans.

TCP's shall be in 11x17 format (whether printed or electronic), consistent with all applicable MUTCD/WSDOT guidelines and TCP examples, and include all of the following:

1. All streets (including names) and public right of way limits
2. Posted speed limits
3. All traffic signals, midblock crossings and regulatory signing within work area and affected traffic control zone;
4. Existing curbs, gutters, sidewalks, driveways and intersections in the traffic control zone, including all driveways, streets, alleys (public and private) impacted by the traffic control;
5. All existing and proposed channelization, including lane widths, within work area and affected traffic control zone;
6. All existing pavement markings, painted crosswalks, and bike lanes or shared lanes within work area and affected traffic control zone;
7. All existing parking areas, restrictions and proposed temporary parking restriction zones and signs, as needed, within the traffic control zone;
8. Location and dimensions of the construction work area;
9. Staging area and materials storage area (when applicable);
10. Location of construction signs, barricades, and channelizing devices;
11. All taper lengths, lane widths, and sign and channelizing device spacing;
12. Pedestrian/bicycle accommodations or detours where sidewalks or other pedestrian or bike facilities are impacted (include appropriate signs, barricades, flaggers, spotters, etc.);
13. A legend to define all signs and symbols, using MUTCD nomenclature;
14. Legible lettering and clear, contrasting symbols for viewing or printing;
15. North arrow and scale;
16. Contractor's name, address, and phone number; and
17. Name and mobile telephone number of the 24-hour contact person representing the contractor and responsible for the temporary traffic control.