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City of Bellevue
Library Advisory Board
Monthly Meeting Minutes
November 15, 2016

Opening

The regular monthly meeting of the City of Bellevue Library Advisory Board was called to order at 5:05PM on November 15, 2016 in the Room 3 at the Lake Hills Library, by Chad Davis, President.

Meeting Attendance:

Board Members Present: Judy Bailey, Chad Davis, Cris Dreher, Alice Lee, Loretta Lopez, Peter Maxim, and Barbara Spindel.

KCLS Representatives: Debra Westwood (Bellevue Cluster Manager)

Friends of the Bellevue Library: Ned Kurabi, President

Friends of the Newport Way Library: Barbara Spindel, President

Public Comment Period:

No members of the public requested time for comment.

Approval of Minutes:

Minutes for October 2016 meeting were approved as submitted. They will be posted to the One Drive and forwarded to the City. All minutes through September are now posted on One Drive.

Regular Business:

Agenda Item 1: Review template for report to City Council

KCLS does not have a standard template that is designed for LAB presentations to their governing bodies. We will explore with Jennifer Wiseman (KCLS) if there are examples of what other LABs have used in the past. Additional discussion regarding the elements of the report and headings will be explored. Chad will contact Jennifer and Loretta will contact Kyle at the City to determine if they have a preferred format.

Agenda Item 2: Follow-up items from October meeting

KCLS has not received additional response from the individual who sent a complaint about a parking citation received a year ago. KCLS has referred this to Republic Parking. If we receive any enquiries on this issue, we will take them up at that time. Otherwise, we will consider this item closed.

Reports:

KCLS Trustees Meeting – September 2016

Cris reported on the public speakers and issues centering on the request for benefits for pages and the current negotiations between KCLS and AFSCME over the contract for library staff. The AFSCME representative has filed for arbitration claiming KCLS is negotiating in bad-faith and

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“...attempting to intimidate staff...” Staff presentations were given on the Summer Reading programs and the summer meals program. Kids, teens, and adult reading programs all saw great turnout and were deemed successful. LAB members discussed the general activities that take place at the KCLS Trustee meetings.

Library Advisor Board Forum – Kirkland Library

B-LAB members who attended provided an overview of the forum and what took place. The forums are intended to get a perspective from the LABs to inform the KCLS strategic planning activities that will take place soon. There are multiple meetings planned with different constituencies (Friends, public, City organization, and schools). The strategic planning effort looks at what communities need and what KCLS can provide. The LAB engaged in a broad discussion of the data gathering process in preparation for the strategic planning effort.

There was a KCLS budget discussion immediately following the forum. Barbara and Judy attended. Discussion of the finances and projections that they would be able to operate until 2020 without a levy increase. A government liaison position has been created to work with agencies and organizations. This person will monitor tax receipts and impact on Library funding.

KCLS Staff Report:

Debra Westwood provided additional information related to the Ice Rink that will operate in Ashwood Park from Thanksgiving through New Year's Day. Many programs and events have been planned and the Bellevue Friends is participating in sponsoring many of these. A great deal of planning has been done to address potential issues with parking (parking area under the Library will be closed when Library closes and arrangements need to be made to ensure that ice rink parking does not get “trapped”) and other impacts. There will be “selfie” photo stations at the entrances to the building with a poster of the events being sponsored.

There is a “Green Cleaning Give Away” taking place in the City of Bellevue and the Library is hosting two of these. This is under the Library-City of Bellevue partnership process and will be located inside the lobby area.

There is a plan underway to develop a “maker space” area at the Downtown Library. This will be a significant addition to the offerings. This will differ from what has been done previously where they were more “events” and programs than a permanent installation. Bellevue Library has a history of being the central location of leading-edge programs in the past and has been looking for a new initiative. KCLS Foundation has agreed to provide development funding for the next three years. A wide variety of activities are being considered for different age groups and interests. The LAB engaged in a wide-ranging discussion on ideas for the program including partnering with other facilities; attracting different groups; and the types of activities that are possible.

Friends of the Library:

Barbara reported on the “maker day” activities at Newport Way. A tremendous number of activities were presented and a huge turnout was realized. Biggest problem was parking. Newport Way is having its book sale November 18-19.

Ned reported on the results of the Bellevue Friends auction. \$21,000 in revenue was realized. \$2,000 was taken in in support of the classes funded by the Friends. The 2017 budget is projected

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to be \$75,000 of which \$53,000 will go to Library programs. BFoL Holiday Sale is on December 1-3 from 10-4pm. The BFoL Bookstore will begin opening on Thursday evening. The BFoL has received an extremely large donation of items including music and video as well as magazines. The collection will be liquidated and the proceeds will be available to support future programs.

Next Meeting Will Be at Bellevue Library

We would like to begin publicizing our meetings in the Library Flyer. Debi will take care of this.

Adjournment: Meeting was adjourned at 6:35PM by Chad Davis, President. The next general meeting will be at 5:00PM on January 17, 2017, at the Bellevue Library.

Agenda for Next Meeting: Will be distributed by Chad Davis, President, prior to the January meeting.

Minutes Submitted By: Cris Dreher, Board Secretary