



# City of Bellevue 2021 Community Development Block Grant Annual Action Plan

## Executive Summary

### AP-05 Executive Summary - 91.200(c), 91.220(b)

#### 1. Introduction

The Annual Action Plan is a report that outlines how the City of Bellevue (“the City”) intends to spend its Community Development Block Grant (CDBG) entitlement in Program Year 2021. The Annual Action Plan is based on the 2020-2024 Consolidated Plan for Housing and Community Development which identifies the objectives and strategies that will guide the City’s investment. Objectives and strategies are fueled by the City’s goal of building an innovative, vibrant, and caring community.

#### 2. Summarize the objectives and outcomes identified in the Plan

The broad objectives of the Plan follow the national objectives of the CDBG program:

- Activities benefiting low/moderate-income persons.
- Activities which aid in preventing or eliminating slums or blight.
- Activities meeting community development needs that have a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources do not exist to meet such needs.

The 2020-2024 Consolidated Plan supports projects that meet the national objective of benefiting low/moderate-income persons, and the Annual Action Plan reflects that focus.

#### 3. Evaluation of past performance

In 2020, CDBG funds were used to benefit many low-income Bellevue households and residents:

- Provided 36 low- and moderate-income individuals with home repair and home maintenance activities so that residents can remain in their homes free of safety concerns. Services were provided through Sound Generations for minor home maintenance and a partnership between

the City and King County Housing Authority for major home repair. The total numbers for 2020 were lower than projected due to the Governor's COVID-19 restrictions, but Bellevue residents were assisted using proper social distancing protocols when allowed.

- 135 immigrants and refugees received resettlement services, including case management, social services, vocational English language courses, pre-employment and employment services, individual and family acculturation programs, citizen services, and legal services. These services were provided by Jewish Family Service.
- 77 individuals received employment services, and over 6,100 hours of training were provided to low- and moderate-income residents served through CDBG Public Service funding of Jewish Family Service Refugee and Immigrant Service Center in Bellevue.
- 29 individuals received microenterprise assistance when they participated in Business Basics courses offered by Ventures.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The goal of the citizen participation plan is to maximize opportunities for public comment on the City's use of Community Development Block Grant (CDBG) funds within the context of existing resources and regulatory requirements. The elements of the Plan are as follows.

1. Provide forums in which the public can give comments directly to the City on the use of CDBG funds.
2. Provide the general public with timely information about the City's CDBG program and opportunities to comment on the program and use of CDBG funds.
3. Provide special efforts to notify low- and moderate-income households about opportunities for community input.
4. Ensure access for persons with physical disabilities or mobility impairments.

Two public hearings were held to receive citizen input on housing & community development needs and the use of 2021 CDBG funds. Details of these hearings are included in Section AP-12, Participation.

#### **5. Summary of public comments**

Residents of Bellevue and representatives from community organizations attended a public hearing on March 3, 2020, to address housing and human services needs in Bellevue. On October 6, 2020, a public hearing was held to receive input on the proposed use of 2021 CDBG funds and general fund human services funds. Summary of the public comments received can be found in section AP-12 Participation.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments were accepted.

## **7. Summary**

In summary, Bellevue residents, stakeholders, service providers and others consulted during the citizen participation process support the outcomes and objectives of the 2021 Annual Action Plan and the Consolidated Plan for Housing and Community Development.

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
CDBG Administrator	BELLEVUE	Parks & Community Services Department

**Table 1 – Responsible Agencies**

**Consolidated Plan Public Contact Information**

Alex O’Reilly, Human Services Manager, 425-452-6452, [aoreilly@bellevuewa.gov](mailto:aoreilly@bellevuewa.gov)

Denise Catalano, CDBG Coordinator, 425-452-6165, [dcatalano@bellevuewa.gov](mailto:dcatalano@bellevuewa.gov)

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Bellevue consulted with multiple entities, including East and North King County cities, the King County Housing Authority, and nonprofit agencies delivering services in Bellevue and the broader Eastside. Bellevue also closely consults and coordinates with the other direct entitlement jurisdictions in King County (Kent, Federal Way, and Auburn) as part of the King County HOME Consortium.

The City of Bellevue carries out homeless planning and coordination as a regional issue. Bellevue works with King County, the Eastside Homelessness Advisory Committee (made up of consumers, providers, faith groups, and government agencies), our neighboring cities on the Eastside, service providers, and the private sector.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The City of Bellevue Human Services Division meets regularly with other jurisdictions in East, North, and South King County, and King County Housing Authority to develop strategies and implement plans to improve the quality of service and access for low-income residents in the city and throughout the region. Additionally, the City works with Public Health Seattle/King County on services to vulnerable populations. The City will continue to participate in the new King County Regional Homelessness Authority and will participate in funding review panels for Continuum of Care (CoC), Emergency Shelter Grant and McKinney funding. Staff also participates on the King County MIDD (Mental Illness & Drug Dependency) Advisory Committee.

Among the service providers we work closely with are Congregations for the Homeless, Hopelink, IKRON, Imagine Housing, The Sophia Way, Asian Counseling and Referral Service, Consejo Counseling and Referral, HealthPoint, Youth Eastside Services, and International Community Health Services.

Coordinated Entry for All (CEA) was approved by the All Home Board in March 2015. CEA provides a single point of entry for all homeless populations. Housing providers, funders and government agencies provide support to this program. The City encourages homeless service and housing providers under contract with the city to participate in Coordinated Entry and Bit Focus, the Seattle/King County Homeless Information Management System (HMIS) program.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City works closely with the King County Regional Homelessness Authority in addressing the needs of people experiencing homelessness. City staff frequently serve on the Continuum of Care application review panels for funding. Staff will also track the allocation of funds and services to be provided by the King County Veterans, Seniors & Human Services Levy.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City does not receive ESG funds. ESG funds are administered by King County and as the local Continuum of Care, and staff works closely with County staff to develop funding and policies for these funds, including serving on application review committees.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Eastside Homelessness Advisory Committee
	<b>Agency/Group/Organization Type</b>	Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency provided Annual Action Plan draft and given opportunity to comment. Comments were considered before the City submitted a final plan to HUD.
2	<b>Agency/Group/Organization</b>	HOPELINK
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Homeless Services-Education Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency provided Annual Action Plan draft and given opportunity to comment. Comments were considered before the City submitted a final plan to HUD.

3	<b>Agency/Group/Organization</b>	KING COUNTY HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs Non-Homeless Special Needs Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency provided Annual Action Plan draft and given opportunity to comment. Comments were considered before the City submitted a final plan to HUD.
4	<b>Agency/Group/Organization</b>	CONGREGATIONS FOR THE HOMELESS
	<b>Agency/Group/Organization Type</b>	Services - Homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs – Chronically Homeless Homelessness Needs - Veterans Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency provided Annual Action Plan draft and given opportunity to comment. Comments were considered before the City submitted a final plan to HUD.
5	<b>Agency/Group/Organization</b>	CATHOLIC COMMUNITY SERVICES
	<b>Agency/Group/Organization Type</b>	Services – Homeless Services – Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs – Chronically Homeless Homelessness Needs – Families with Children Homelessness Needs - Veterans Homelessness Strategy



	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency provided Annual Action Plan draft and given opportunity to comment. Comments were considered before the City submitted a final plan to HUD.
5	<b>Agency/Group/Organization</b>	YOUTH EASTSIDE SERVICES
	<b>Agency/Group/Organization Type</b>	Services – Homeless Services – Children
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs – Unaccompanied Youth Homelessness Needs – Families with Children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency provided Annual Action Plan draft and given opportunity to comment. Comments were considered before the City submitted a final plan to HUD.

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	King County	Overlaps with the goal to provide decent and affordable housing to residents.

**Table 3 - Other local / regional / federal planning efforts**

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The Bellevue Human Services Commission holds two public hearings each year to receive public input on human services needs and the allocation of CDBG funds. This input is taken into account when drafting the annual action plan and its goals. The following two public hearings were held as part of the public process in creating the 2021 Annual Action Plan:

The public hearing on housing, community development and human services needs was held on March 3, 2020. The public comment period was February 17 – March 3, 2020. Two written comments were received:

#### **1. Kindering Center** submitted the following written comments:

*I am a long-time staff member of Kindering and I happen to also be a Kindering alumni parent.*

*Did you know that 85% of brain development is completed by a child's 4th birthday? The therapies, trauma-informed care and special education that Kindering offers is crucial for providing children with diverse abilities with the early education and developmental therapies they need.*

*Kindering's mission is to embrace children of diverse abilities by providing the finest education and therapies to nurture hope, courage and the skills to soar. And, at Kindering, families like my do, in fact, soar.*

*Families from across Bellevue find an open door at Kindering. No one is turned away.*

*If I may highlight one program, it is one that provides consultation services in early care and education settings, we are able to work with childcare and preschool providers to –*

- *Support children with special needs*
- *Manage challenging behaviors*
- *Communicate concerns about a child's development with families*
- *Structure activities to meet the individual needs of the children in care*

*Examples of consultation services include, but are not limited to, the following –*

- *Individual child observations*
- *Developmental screenings*
- *Resources and referrals*
- *Guidance for families*
- *Classroom observation and teacher support*

*Examples of things that we notice when consultation services are utilized –*

- *Children who may have normally been expelled from the program are retained*
- *Families are able to access services/resources sooner*
- *Providers are more comfortable supporting children with special needs and/or behavior challenges in the classroom/staff frustration is reduced*

*Although Kindering served more than 6,500 children and families in 2019, there remains significant unmet needs. Our Bellevue campus, located in Crossroads Mall, is a beacon for Bellevue residents to find support for their children. Last year, 35% of kids served at our Bellevue campus live in Bellevue.*

*They are our future, they are our kids. Thank you for your continued support of Kindering and our families!*

**2. Renay Bennett, Bellevue resident,** submitted the following written comments:

*Where does the city get the right to take our money that we work for and give it out to people who will not take responsibility? Why does this commission think that it is moral to take money away for people who work and give it to those who refuse to take care of themselves? There is no reason for this except to buy votes and to keep people addicted to government spending, which is money taken from regular, productive people.*

*This is a sickness that has permeated all levels of our government and it needs to stop.*

*It is past time for this kind of confiscatory taxation and doling out the public's money to end. Please be the people who stand up for taxpayers and personal responsibility and stop this wasteful spending.*

The public hearing on the proposed use of 2021 CDBG funds was held on October 6, 2020. The public comment period was September 22 – October 6. No comments were received outside of the public hearing.

The public comment period for the draft 2021 Annual Action Plan was December 1, 2020 – December 31, 2020. No comments were received.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing March 3, 2020	Non-targeted/broad community	8 people spoke at the public hearing.	-- Rachel Krinsky, King County Alliance for Human Services, stressed the need for increased human services funding overall to address needs such as homelessness services, affordable housing, legal services, mental health services and DV services. -- Malory Gustave Trusk, Hopelink, spoke about the need for flexible	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				<p>emergency financial assistance. – Cathy Murahashi, Community Homes, spoke about the need for services for adults with intellectual and developmental disabilities. – Colleen Willis, Kindering Center, spoke about the need for services for children with special needs. – Kathy Fleming, Attain Housing, spoke about the need for financial assistance to families to prevent homelessness. – Sarah Tiffany and Kimberly Rettig, Bellevue Clubhouse, spoke</p>		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				about the need for services for adults with mental illness. – Devin Santa Maria, Eastside Baby Corner, spoke about the need for basic needs supplies for families with infants and toddlers.		
2	Public Hearing October 6, 2020	Non-targeted/broad community	1 person spoke at the public hearing.	Dale Hoover, Sound Generations, spoke about the importance of the Minor Home Repair Program that is funded by Bellevue CDBG dollars.	All comments were accepted.	
3	Public Notice for public comment period on community development & human services needs: February	Non-targeted/broad community	No comments were received.			

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
	17 – March 3, 2020.					
4	Public Notice for public comment period for 2021 Annual Action Plan: December 1 – December 31, 2020.	Non-targeted/broad community	No comments were received.			

**Table 4 – Citizen Participation Outreach**



## Expected Resources

### AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

#### Introduction

The City of Bellevue anticipates having the following funding sources available over the second year of the Consolidated Plan (2021):

-CDBG

-Human Services Fund (General Fund allocation of the City of Bellevue)

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 5				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Admin and Planning Economic Development Housing Public Improvements Public Services	\$829,022	\$200,000	\$0	\$1,029,022	\$3,087,000	
General Fund	public - local	Public Services	4,100,000	\$0	\$0	\$4,100,000	\$12,300,000	The City allocates resources to human services through its General Fund. This is currently about \$4.1 million per year.

**Table 5 - Expected Resources – Priority Table**

Annual Action Plan  
2021

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

CDBG funds do not require a match. CDBG funding for public services and public facility projects is a portion of the total funding required. Other funding is secured for those projects, and CDBG can serve as leverage.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan N/A**

**2021 Contingency Plan**

This Contingency Plan guides 2021 Community Development Block Grant (CDBG) funding if the actual entitlement award plus 2021 program income is greater or lesser than the estimated \$1,033,000.

**INCREASE IN ENTITLEMENT AND PROGRAM INCOME**

If the actual amount of the entitlement award plus 2021 program income is greater than the estimated amount of \$1,033,000, the additional funds will be allocated as follows:

**Step 1.** Allocate additional funds to Planning and Administration up to the statutory cap if staff determines it can be spent by the end of the program year.

**Step 2.** Allocate the remaining additional funds to Seattle Business Education HUB Business Technical Assistance & Financial Literacy Training, not to exceed their request of \$225,000.

**DECREASE IN ENTITLEMENT AND PROGRAM INCOME**

If the actual amount of the entitlement award plus 2021 program income is less than the estimated amount of \$1,033,000, the reduction will be allocated as follows:

**Step 1.** If the reduction in the entitlement amount causes the award for Planning and Administration to exceed the federal statutory spending cap, the award will be reduced to a level that is within compliance of the cap.

**Step 2.** If the reduction in the entitlement amount causes the award for Public Service activities to exceed the federal statutory spending cap, the award will be reduced to a level that is within compliance of the cap.

**Step 3.** If additional reductions are required, the KCHA Major Home Repair award will be reduced by an amount not to exceed \$50,000.

**Step 4.** If additional reductions are required, the Sound Generations Minor Home Repair program will be reduced by an amount not to exceed \$20,000.

**Step 5.** If additional reductions are required, the Seattle Business Education HUB Business Technical Assistance & Financial Literacy Training award will be reduced by the remaining amount.

#### **CANCELLATION OF PROJECTS AND REALLOCATION OF FUNDS**

Should it be necessary to cancel a project, the funds can be reallocated to another currently funded project. If no other funded project can expend the funds, then the funds will be recaptured to be allocated in a future program year or can be allocated to new projects in the current program year contingent upon City Council approval and the requirements of the Citizen Participation Plan. Currently funded contracts can be amended to increase the funded amounts if additional funds are available, additional services can be provided, and the funds can be spent in a timely manner.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Enhance Community & Economic Development	2020	2024	Homeless Non-Homeless Special Needs Non-Housing Community Development		Community & Economic Development	CDBG: \$243,832 General Fund: \$58,166	Public service activities other than Low/Moderate Income Housing Benefit: 175 Persons Assisted Businesses assisted: 25 Businesses Assisted
2	Preserve & Improve Access to Affordable Housing	2020	2024	Affordable Housing Homeless		Affordable Housing	CDBG: \$588,200 General Fund: \$0	Homeowner Housing Rehabilitated: 60 Household Housing Unit

**Table 6 - Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Enhance Community & Economic Development
	<b>Goal Description</b>	<p>Funds will be used to provide resettlement services, assessment and case management, vocational ESL, citizenship services and legal services for refugees and immigrants.</p> <p>Funds will be used to provide two 8-week Business Basics courses (one in English and one in Spanish) to low-income residents wishing to start a microenterprise business. Students will receive 24 hours of business education that includes marketing, finances, business plans, and more.</p>
2	<b>Goal Name</b>	Preserve & Improve Access to Affordable Housing
	<b>Goal Description</b>	<p>Funds will be used to provide low- and moderate-income Bellevue households with zero interest deferred loans and a limited number of grants for major home repairs such as roofing, electrical and plumbing.</p> <p>Funds will be used to provide low- and moderate-income Bellevue households with maintenance repairs such as plumbing, minor electrical, carpentry, disability access, and more.</p>

**Table 7 – Goal Descriptions**

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The City devotes 100% of CDBG funds to housing and human services programs that benefit low- and moderate-income individuals.

#	Project Name
1	KCHA Major Home Repair Program 21
2	KCHA Major Home Repair Admin 21
3	Sound Generations Minor Home Repair 21
4	Jewish Family Service Refugee & Immigrant Services 21
5	CDBG Administration 21
6	CDBG Planning 21
7	Seattle Business Education HUB 21

Table 8 – Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City devotes 100% of CDBG funds to housing and human services programs that benefit low- and moderate-income individuals. The City prioritizes the maintenance of our affordable housing stock, including maintaining the ability of low- and moderate-income households to remain in their homes in our community which over time becomes increasingly unaffordable relative to the region. This comes in the form of home rehabilitation (KCHA) and minor home repairs (Sound Generations) so that these households are safe to occupy.

In addition, CDBG will support the development of community public services to benefit low- and moderate-income residents. These include ESL training, job training and legal services available through Jewish Family Services Refugee and Immigrant Service Center. Economic development, via microenterprise assistance, is also a priority, and these services will be provided by Seattle Business Education HUB.

The prioritization of these services and projects is based in large part on the City's biennial needs assessment process, called the Needs Update. The Needs Update over the past decade continually identifies affordable housing and homelessness and high needs in our community, along with access to needed human services such as job skills training and childcare. The Needs Update is supported through CDBG Planning allocations.

Finally, overall administration of these projects is supported by CDBG funds.

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	KCHA Major Home Repair Program 2021
	<b>Target Area</b>	
	<b>Goals Supported</b>	Preserve & Improve Access to Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$375,086
	<b>Description</b>	The National Objective for this project is LMH (Low/Mod Housing), 570.208(a)(3). The Eligible Activity is Rehabilitation of Single-Family Residence, 570.202(a)(1). Process no-interest deferred loans and grants allowing low- and moderate-income Bellevue homeowners to make life and safety-related repairs to their homes.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 30 low- and moderate-income households will benefit from this program.
	<b>Location Description</b>	Funding is available citywide. Exact addresses of housing projects are unknown until applications have been received, processed, and approved.
	<b>Planned Activities</b>	Process loans and grants allowing low- and moderate-income Bellevue homeowners to make life and safety-related repairs to their home.
2	<b>Project Name</b>	KCHA Major Home Repair Admin 2021
	<b>Target Area</b>	
	<b>Goals Supported</b>	Preserve & Improve Access to Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$124,914
	<b>Description</b>	The National Objective for this project is LMH (Low/Mod Housing), 570.208(a)(3). The Eligible Activity is Administration for Rehabilitation of Single-Family Residence, 570.202(a)(1). Provide deferred and no-interest loans and grants to assist low- and moderate income homeowners to make health and safety related improvements to their homes. This project is for the administration of the Major Home Repair program.
	<b>Target Date</b>	12/31/2021

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 30 households will benefit from this program.
	<b>Location Description</b>	Funding is available citywide. Exact addresses of housing projects are unknown until applications have been received, processed, and approved.
	<b>Planned Activities</b>	Administrative support to provide deferred and no-interest loans and grants to assist low- and moderate-income homeowners to make health and safety-related improvements to allow them to stay in their homes.
<b>3</b>	<b>Project Name</b>	Sound Generations Minor Home Repair 2021
	<b>Target Area</b>	
	<b>Goals Supported</b>	Preserve & Improve Access to Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$88,200
	<b>Description</b>	The National Objective for this project is LMH (Low/Mod Housing), 570.208(a)(3). The eligible activity is Rehabilitation of Single-Family Residence, 570.202(a)(1). Provides low-cost electrical, plumbing, carpentry, and other minor repair activities to Bellevue homeowners who are low-income, elderly or disabled.
	<b>Target Date</b>	12/31/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 30 households will benefit from this program.
	<b>Location Description</b>	Funding is available citywide. Exact addresses of housing projects are unknown until applications have been received, processed, and approved.
	<b>Planned Activities</b>	Provides low cost plumbing, electrical, carpentry, and other maintenance activities to Bellevue residents who are low-income, elderly, or disabled.
<b>4</b>	<b>Project Name</b>	Jewish Family Service Refugee & Immigrant Services 2021
	<b>Target Area</b>	
	<b>Goals Supported</b>	Enhance Community & Economic Development
	<b>Needs Addressed</b>	Community & Economic Development



	<b>Funding</b>	CDBG: \$146,834 General Fund: \$58,166
	<b>Description</b>	The National Objective for this project is LMC (Low/Mod Limited Clientele), 570.208(a)(2). The Eligible Activity is Public Services, 570.201(e). The Refugee and Immigrant Service Center (operated by Jewish Family Service) provides employment support specifically to immigrant and refugee populations. Individuals access English-as-a-Second language classes, employment counseling, case management and legal services in their own language, delivered by a counselor of similar ethnic background.
	<b>Target Date</b>	12/31/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 175 residents will benefit from this project.
	<b>Location Description</b>	Services will be provided at the Jewish Family Service office at 15446 Bel-Red Rd, Suite B-15, Redmond, WA 98052.
	<b>Planned Activities</b>	JFS Refugee and Immigrant Service Centers (RISC) provide resettlement services for refugees and immigrants, including individual and family assessment and case-management, social services, Vocational English Language classes, preemployment and employment services, individual and family acculturation programs, legal services, and citizenship services.
5	<b>Project Name</b>	CDBG Administration 2021
	<b>Target Area</b>	
	<b>Goals Supported</b>	N/A
	<b>Needs Addressed</b>	N/A
	<b>Funding</b>	CDBG: \$56,910
	<b>Description</b>	The Eligible Activity is Administration & Planning, 570.206. Funds are used to administer the CDBG program for the City of Bellevue.
	<b>Target Date</b>	12/31/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A

	<b>Planned Activities</b>	Funds are used to administer the CDBG program for the City of Bellevue.
<b>6</b>	<b>Project Name</b>	CDBG Planning 2021
	<b>Target Area</b>	
	<b>Goals Supported</b>	N/A
	<b>Needs Addressed</b>	N/A
	<b>Funding</b>	CDBG: \$140,080
	<b>Description</b>	The Eligible Activity is Administration & Planning, 570.206. Provides resources to adequately plan for and anticipate human services needs for Bellevue residents. In addition to supporting the development of the Bellevue Human Services Needs Update, Community Development Block Grant Planning funds are used to support regional human services planning efforts and provide technical assistance to build the capacity of non-profit agencies.
	<b>Target Date</b>	12/31/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	Provides resources to adequately plan for and anticipate human services needs for Bellevue residents.
<b>7</b>	<b>Project Name</b>	Seattle Business Education HUB 2021
	<b>Target Area</b>	
	<b>Goals Supported</b>	Enhance Community & Economic Development
	<b>Needs Addressed</b>	Community & Economic Development
	<b>Funding</b>	CDBG: \$96,998
	<b>Description</b>	The National Objective for this project is LMC (Low/Mod Limited Clientele), 570.208(a)(2). The eligible activity is Microenterprise Assistance, 570.201(o)(1)(ii). Provides technical assistance and support to low-income persons desiring to start a microenterprise business.
	<b>Target Date</b>	12/31/2021

<b>Estimate the number and type of families that will benefit from the proposed activities</b>	35 low-income persons will be assisted.
<b>Location Description</b>	Seattle Business Education HUB will offer courses in Bellevue at their offices located at 11911 NE 1st, Street, Bellevue, WA 98005.
<b>Planned Activities</b>	Business Technical Assistance & Financial Literacy Training includes basic business accounting, personal finance, marketing, pricing, business taxes, business legal structures, commercial leases, and more. The majority of SBEHUB's clients are women, minorities, and limited English-speaking immigrants.

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

CDBG assistance will not be specifically directed to only particular areas. The City of Bellevue does not exhibit specific areas of either significant low-income or minority concentration. The city as a whole is diverse ethnically.

While there are areas of the city where low-income proportions are slightly higher than average when contrasted with the rest of the city, the differences are not significant enough to warrant specific assignment of resources to one area to the exclusion of others. In Bellevue, low-income residents can be found in census tracts across the city, and projects funded through CDBG are available to such residents wherever they reside in our community.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
N/A	

**Table 9 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

As mentioned above, in Bellevue, low-income residents can be found in census tracts across the city, and projects funded through CDBG are available to such residents wherever they reside in our community.

## **AP-75 Action Plan Barriers to Affordable Housing – 91.420,91.220(j)**

### **Introduction**

The City partnered with the King County Consortium to develop an Analysis of Impediments to Fair Housing (AI). This group will evaluate the barriers to fair housing choice, affordability, accessibility, and availability.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment:**

The City plans to partner with the King County HOME Consortium and the Fair Housing Center of Washington to test for differential treatment for protected classes as the conditions and restrictions of the pandemic allow.

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

Actions taken by the City are based on the Council-approved Comprehensive Plan and Affordable Housing Strategy.

### **Actions planned to address obstacles to meeting underserved needs**

- Build public awareness and engage the community in an informed and collective response by assessing and planning for human services needs. [Bellevue Comprehensive Plan Policy HS-1]
- Identify opportunities and develop strategies that are preventive in their approach to human services needs. [Bellevue Comprehensive Plan Policy HS-3]
- Maintain the City's role as a human services planner and facilitator by engaging service providers and community organizations in dialogue regarding the functioning of the present service systems, emerging needs, and the building of a complete system of services. [Bellevue Comprehensive Plan Policy HS-5]
- Ensure culturally competent service delivery that respects the dignity of individuals and families and fosters self-determination and self-sufficiency. [Bellevue Comprehensive Plan Policy HS-11]

### **Actions planned to foster and maintain affordable housing**

Preserve and expand the supply of affordable housing for low- and moderate-income households. Support a broad mix of housing initiatives and programs designed to increase the supply of affordable housing and access to it.

- Work cooperatively with King County, A Regional Coalition for Housing (ARCH) and other Eastside jurisdictions to assess the need for, and to create, affordable housing. [Bellevue Comprehensive Plan Policy HO-22]
- Provide incentives and work in partnership with not-for-profit and for-profit developers and agencies to build permanent low- and moderate-income housing. [Bellevue Comprehensive Plan Policy HO-26]
- Explore all available federal, state, and local programs and private options for financing affordable housing. [Bellevue Comprehensive Plan Policy HO-28]
- Support regional efforts to prevent homelessness, and make homelessness rare, brief, and one time when it occurs. Provide a range of affordable housing options and support efforts to move homeless persons and families to long-term financial independence. [Bellevue Comprehensive Plan Policy HO-35]
- Ensure that all affordable housing created in the city with public funds or by regulation remains affordable for the longest possible term. [Bellevue Comprehensive Plan Policy HO-30]
- Encourage preservation, maintenance and improvements to existing affordable housing.

[Bellevue Comprehensive Plan Policy HO-27)

- Provide financial assistance to low- and moderate-income residents for maintaining or repairing the health and safety features of their homes through the Housing Repair Program, or similar programs. [Bellevue Comprehensive Plan Policy HO-6]

On June 4, 2018, the Bellevue City Council adopted an Affordable Housing Strategy that includes the following five strategies:

- STRATEGY A: Help People Stay in Affordable Housing
- STRATEGY B: Create a Variety of Housing Choices
- STRATEGY C: Create More Affordable Housing
- STRATEGY D: Unlock Housing Supply by Making it Easier to Build
- STRATEGY E: Prioritize State, County and Local Funding for Affordable Housing

### **Actions planned to reduce lead-based paint hazards**

All existing housing units assisted with CDBG funds through our Home Repair Program will be subject to lead-based paint hazard inspection procedures required by 24 CFR Part 35. The City offers a special grant within the Home Repair Program to assist homeowners in minimizing or abating lead-based paint hazards in their homes. The City will continue to work with other home repair programs in Western Washington and staff from the Washington State Department of Commerce Lead Program to learn about any new rules regarding the training and certification in safe work practices for area contractors. The City will also encourage contractors to attend Safe Work Practices training sessions for local renovation and remodeling contractors, as provided by King County. Lead paint testing, as required by HUD, is also conducted as needed, and an Environmental Review is completed on each home prior to funding.

### **Actions planned to reduce the number of poverty-level families**

In an effort to reduce poverty and increase the quality of life of Bellevue residents, the City devotes 100% of CDBG funds to housing and human services programs that benefit low- and moderate-income individuals. In addition, the City invests a portion of its General Fund to additional human services programs. Services include employment skills training and child care for those who obtain work.

The City's goal in human services funding, as stated in the Comprehensive Plan, is to create a community in which all members have the ability to meet their basic physical, economic and social needs and the opportunity to enhance their quality of life.

### **Actions planned to develop institutional structure**

The City will continue to invest in developing and maintaining affordable housing for low- and moderate-income individuals, through its support of the Eastside's housing trust fund. The City will

continue to work with private partners (e.g., nonprofit organizations and housing developers, and willing for-profit business concerns when they emerge) and our public partners, including our peer jurisdictions in North, East, and South King County, King County Housing Authority, and King County to continue investing in and building a support service network that overcomes the aforementioned gaps and addresses our priority needs.

The City continues to work with community-based coalitions such as the Alliance of Eastside Agencies, the Eastside Homelessness Advisory Committee, the Eastside Human Services Forum, King County All Home, the Eastside Refugee and Immigrant Coalition, the Bellevue Network on Aging, and many others wherein we staff or hold leadership positions. Together, we work with community organizations and other units of government to continue to develop the institutional and service structure of our community.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City maintains close business relationships with the King County Housing Authority, Imagine Housing, the YWCA, Attain Housing, Catholic Community Services, and other private nonprofit housing developers in Bellevue and on the Eastside. We work with them side-by-side along with ARCH to plan projects and scope the support services that will be needed to support the households residing in housing once the project is complete. This requires our coordination between nonprofit affordable housing developers, ARCH, and the network of support services in our community. Many of these discussions begin at the Eastside Homelessness Advisory Committee meetings which Bellevue staff attend. Further development occurs at the Eastside Human Services Forum, where a Bellevue City Council member sits on the board and where our department provides staff support. Around these tables, these parties meet to strategize the best ways to develop affordable housing that comes with support services needed to promote the long-term stability and success of residents.



## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed.	200,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>200,000</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

#### Discussion

The amount of program income that will have been received but not reprogrammed is difficult to project. All of the program income comes from the Home Repair Program and is dependent on the real estate market (e.g., homeowners selling their homes). We will not know the exact amount of 2021 program income until the end of the year.