

**City of Bellevue
Library Advisory Board**

**Monthly Meeting Minutes
October 15, 2019**

Opening

The regular monthly meeting of the City of Bellevue Library Advisory Board was called to order at 5:05 PM on October 15, 2019, in the meeting room of the Bellevue Library, by Kim Anderson, President.

Meeting Attendance:

Board Members Present: Barbara Spindel, Chad Davis, Gunjan Murarka, Jillian Selem, Kim Anderson, Stefan Sharkansky

Board Members Absent: Ankit Saraf

KCLS Representatives: Cecie Streitman - Library Regional Manager, Kristen Corning - Librarian Services Manager

Friends of the Bellevue Library: Julie Schuman

Newport Way Library Association: Barbara Spindel

Guests: None

Introductions

Meeting kicked off with a quick round of welcome.

Approval of Minutes:

Minutes for the September 2019 meeting were approved, as modified. They will be posted on the LAB One Drive and filed with the Deputy City Clerk.

Public Comment Period:

There was no comment.

REPORTS

Reports 1 – Bellevue Friends of Library report

Julie mentioned that the Friends are actively working to recruit volunteers for the holiday sales. The holiday sales will be open to the public from 7th November.

Reports 2 – Newport Way Library Association report

The Association continues to support Opera previews, which are popular with library users. Barbara mentioned that there is currently one vacancy on the Association Board, and they are looking for volunteers

to join the Board. Association is also working towards their annual large book sale the weekend before Thanksgiving.

Reports 3 – Bellevue Library staff reports

- Updates from the KCLS library provided to the Board in email.
- Stefan shared concern around the MacMillan decision to restrict the number of copies library can purchase for new ebooks. KCLS mentioned that they are monitoring this situation and has nothing new to add. KCLS will keep members updated.
- Board asked about printing budget reduction for the KCLS members. KCLS confirmed this will be rolling out in January as the technology required to make this gets updated.

REGULAR BUSINESS

Agenda Item 1 – Report out to Bellevue City Council

Board discussed the plan and topics to present to the City council.

- Board agreed to postpone presentation to City from November to early February. Kim to confirm with Kyle in the Bellevue city.
- Cecie shared with the members the Library's Year in Review hardcopy. Board requested Cecie get a hardcopy for all the members. The review is also available online. Use that document as a reference for presentation to the City.

NEW BUSINESS

Agenda Item 1 – Board governance topics

- Barbara reiterated the need to make sure all Board members have gone through the City of Bellevue Open Public Meetings Act Training Libraries in Bellevue. Kim asked the Board members to send to her directly questions that might be after going through the training, and if there is a need to get a City attorney to come and educate board. Kim to check with Kyle, the city clerk, to see who that attorney in City can be.
- Discussion around the practice of using library email or city email addresses instead of board members using their personal email addresses to communicate. Gunjan asked about exploring using a city shared cloud environment to store files and using city conference line for virtual meetings. Kim will check with Kyle.
- Board discussed their perspective on the levy lift for the KCLS. Stefan offered to send the PDC document. Board also discussed asking City Attorney to visit a future meeting and answer if the advisory board has mandate to provide a perspective on this issue.

Adjournment:

The meeting was adjourned at 6:29 PM by **Kim Anderson, President**.

Meeting Agenda: Will be distributed by Kim Anderson, President, before the next meeting.

Minutes Submitted: By Gunjan Murarka, Board Secretary