Additional Field Reservations Form

Parks Scheduling Office

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***Updated: 9/6/2023***

After receiving a Field Agreement, this simplified form can be submitted to request more reservations. It will be processed in the order received. Please submit form with at least 8 days’ notice.

Today’s Date:

Group Name (if applicable):       Contact Name:

Email Address:       Phone Number:

When adding several reservations or also wanting to make changes, please use the Add/Update Field Reservations Spreadsheet.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Permit # (if consistent, list just on 1st row) | Park & Field | Day(s) of the Week | Start Date | End Date | Start Time | End Time | Game?  (Yes or No) | Basepath Distance | For 60 Ft Fields, Pitching Distance? |
| Example:  4444 | Hidden Valley Field 1 | Fridays | 03/04/23 | 03/25/23 | 5:30 pm | 7 pm | No | 60 | 43 |
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COMMENTS:

NOTE: The Terms and Conditions acknowledged on the Field Use Request Form will also apply to this form.